

To _____
(Name of the Company)

Declaration for claiming Gratuity Exemption (Applicable only for India)

I understand that under the provisions of Income Tax Act, the maximum limit of exemption for Gratuity as specified under Section 10(10) of the Income Tax Act has to be reduced by the amount of exemption claimed as Gratuity by me in any of my previous employment(s) in any financial year(s).

In view of the above, I hereby declare that I had claimed an aggregate sum of INR as exempt Income in respect of Gratuity from my previous employment(s) which may be reduced from the maximum limit of exemption for Gratuity as specified under Section 10(10) of the Income Tax Act.

I confirm that I have reviewed all my prior Form 16(s) and the information provided by me above is accurate.

In case of any query, assessment or scrutiny from Income Tax Department, I take responsibility to justify the above information as declared to the company and the company should not be held liable for any interest / penalty arising out of such query, assessment or scrutiny should the above information be found inaccurate.

Date: _____

Employee Signature: _____

Place: _____

Employee Name: _____